

Ward 3 Democratic Committee Biennial Precinct Caucuses
November 12—19th 2014
Rules of the Day

1. All DC registered Ward 3 Democrats are encouraged to participate in the biennial precinct caucuses. To vote and/or run for precinct delegate in a precinct caucus, you must be registered as a Democrat in that precinct.
2. All registered Democrats will sign-in at their precinct caucus location beginning at 7:30 pm. All participants must sign a self-certification form stating that he/she is a registered Democrat residing in the precinct holding the caucus.
3. After signing-in, the registered Democrat will receive a numbered blank ballot.
4. Each precinct caucus will be run by a facilitator designated by the Ward 3 Democratic Committee. The facilitator will oversee the election process for Ward 3 Democratic Committee delegates from that specific precinct.
5. Nominations will be accepted by the caucus facilitator beginning at 7:40 pm. Any registered Ward 3 Democrat present at their specific precinct caucus may be nominated by a registered Democrat residing in that precinct, or can self-nominate. Anyone not in attendance who is interested in being considered must submit a letter in writing or by e-mail of his or her intention to be nominated. Absentee nomination letters/e-mails must be received by the Ward 3 Democratic Committee Chair, *Shelley Tomkin*, by noon on Wednesday, November 12, 2014. The letter/e-mail must state the individual's name, address, precinct of residence in Ward 3, and a willingness to serve if elected as a precinct delegate.

Letters can be sent to: Shelley Tomkin
5816 Nevada Avenue N.W.
Washington, D.C. 20015

or e-mailed to: shelltomk@aol.com

6. Nominations will be closed at 7:45 pm. If desired, nominees may make a maximum one-minute presentation to those in attendance.
7. Voting will begin at the conclusion of presentations. Voting will be by secret ballot. There shall be no proxy or absentee voting.
8. Voters may vote for up to six delegates from the list of those nominated.
9. Voting will conclude when all ballots have been received or within ten minutes after the voting has begun, whichever is sooner. The facilitator will publicly tabulate the votes.
10. The six people with the highest vote total will be elected. In the case of a tie for the final slot, the tie will be broken by the flip of a coin. Precinct voters should remain until all voting is finalized.
11. The six elected delegates shall choose a precinct captain from among those elected.
12. Those elected are to complete "Delegate Information Forms" which shall be collected by the facilitator. All ballots shall be retained and will be kept on file by the Committee Chair until December 13th 2014. A roster of all newly elected delegates will be posted on the Committee website by Tuesday, December 2, 2014 and/or e-mailed to all of those elected.

***Important Notes:**

Newly elected precinct delegates will meet on December 15, 2014 to elect the following: A) 15 At-Large Delegates, B) Officers and C) 4 Area Representatives.

Any Ward 3 registered Democrat is eligible to be elected as an At-Large Delegate and to vote in the At-large election. You must be a voting Delegate (precinct, At-large, or ex-officio member) to run for an officer's position. Any registered Democrat in Ward 3 is eligible to nominate and/or vote for the 15 at-large delegates but only Ward 3 Democratic Committee voting delegates can vote for officers. More details will be forthcoming.