

How to Participate in the Ward 3 Democratic Committee Precinct Caucus Process

Ward 3 Democratic Committee Biennial Precinct Caucuses Rules -November 14th -17th 2016

- 1) All DC registered Ward 3 Democrats are encouraged to participate in the biennial precinct caucuses. To vote and/or run for precinct delegate in a precinct caucus, you must be registered as a Democrat in that precinct.
- 2) All registered Democrats will sign-in at their precinct caucus location beginning at 7:30 pm. All participants must sign a self-certification form stating that he/she is a registered Democrat residing in the precinct holding the caucus.
- 3) After signing-in, the registered Democrat will receive a numbered blank ballot.
- 4) Each precinct caucus will be run by a facilitator designated by the Ward 3 Democratic Committee Chair. The facilitator will oversee the election process for Ward 3 Democratic Committee delegates from that specific precinct.
- 5) Nominations will be accepted by the caucus facilitator beginning at 7:40 pm. Any registered Ward 3 Democrat present at their specific precinct caucus may be nominated by a registered Democrat residing in that precinct, or can self-nominate.

Anyone not in attendance who is interested in being considered must submit a letter in writing or by e-mail of his/her intention to be nominated. Absentee nomination letters/e-mails must be received by the Ward 3 Democratic Committee Chair, Debby Shore, by noon on **Sunday, November 13th 2016**. The letter/e-mail must state the individual's name, address, precinct of residence in Ward 3, and a willingness to serve if elected as a precinct delegate. Letters must be sent to:

Debby Shore at 3408 Patterson NW Washington, D. C. 20015
or by e-mail to dshore3@gmail.com

- 6) Nominations will be closed at 7:45 pm. If desired, nominees may make a maximum one minute presentation to those in attendance.
- 7) Voting will begin at the conclusion of presentations. Voting will be by secret ballot. There shall be no proxy or absentee voting.
- 8) Voters may vote for up to six delegates from the list of those nominated.
- 9) Voting will conclude when all ballots have been received or within ten minutes after the voting has begun, whichever is sooner. The facilitator will publicly tabulate the votes.

10) The six people with the highest vote total will be elected. In the case of a tie for the final slot, the tie will be broken by the flip of a coin. Precinct voters should remain until all voting is finalized.

11) The six elected delegates shall choose a precinct captain from among those elected.

12) Those elected will complete "Delegate Information Forms" to be collected by the facilitator. All ballots shall be retained and will be kept on file by the Committee Chair until December 2nd, 2016.